

Program/Innovation Selection Quick Reference Tool

This tool is intended to help districts and schools make the best possible purchasing decisions with the use of ESSER (and other) funds. Each step listed in this tool has a small number of guiding questions to assist with decision making.

Step 6: Supports

1. Is training, consultation and coaching readily available for the program/practice?
2. Will policy/procedural adjustments needed for the program/practice to be implemented?
3. Is a separate or existing data management system needed to implement the program/practice as designed?

Step 5: Capacity

1. Does the program/practice require ongoing or one time funding and does the implementation site have a funding structure to support the program/practice?
2. Does the implementation site have adequate staffing capacity including numbers of staff, staff knowledge base, and supervisory capacity to implement and sustain the program/practice as designed?
3. Does the implementation site have adequate technology to implement the program/practice including hardware, software and technical support?

Step 1: Need

1. What (sub)population(s) will the program serve?
2. What are the needs and assets of this population?
3. Can you tie Identified needs to school or district data?
4. What change is anticipated for the identified population?

Step 2: Evidence

1. What research OR evaluation data OR practice-based evidence exists supporting the program's effectiveness?
2. Considering the evidence cited above, are the proposed contexts similar?

Step 3: Fit

1. How does the program fit the priorities of the implementing site?
2. Does the program fit the community values and assets?
3. How does the proposed program fit with existing programs?
4. Will existing initiatives make it easier or more difficult for this program to be implemented?

Step 4: Usability

1. Is it clear what the program/practice is and who it is for?
2. Are the core features of the program/practice clearly identified and implementable in our setting?
3. Is there contextual fit for our setting including racial, ethnic, cultural and linguistic fit?

